

## Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

Monthly version of plan published on 4 January 2021

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Michael Bryant in the Democratic Services Team by telephoning (01823) 357628 or 359500.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from [www.adobe.com](http://www.adobe.com)  
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:  
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>

Weekly version of plan published on 4 January 2021

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<p><b>FP/19/09/08</b> First published: 10 September 2019</p>	<p>Not before 18th Jan 2021 Cabinet Member for Economic Development, Planning and Community Infrastructure</p>	<p>Issue: Heart of the South West Local Industrial Strategy and SCC innovation centres Decision: Agreement to endorse the Heart of the South West (HotSW) Local Industrial Strategy (LIS) which</p>			<p>Paul Hickson, Strategic Manager - Economy and Planning Tel: 07977 400838</p>
<p><b>FP20/06/12</b> First published: 15 June 2020</p>	<p>Not before 18th Jan 2021 Cabinet Member for Economic Development, Planning and Community Infrastructure</p>	<p>Issue: Connecting Devon and Somerset (CDS) Superfast Extension Programme (SEP) Phase 2 2020 Procurement: Contract award to supplier for Lot B. The Lot B area covers Wells, Glastonbury and Burnham on Sea and includes the Mendip Hills.  Decision: 1. Enter into grant funding agreement with The Department of Culture Media and Sport (DCMS) for funding for the Lot B area.</p>	<p>Contract Award Key Decision Lot A &amp; B- Copy</p>		<p>Amy Pettit</p>
<p><b>FP/20/11/02</b> First published: 1 December 2020</p>	<p>Not before 18th Jan 2021 Cabinet Member for Economic Development, Planning and Community Infrastructure</p>	<p>Issue: Decision to extend the Somerset Social Enterprise Fund grant funding agreement with the Somerset Community Foundation Decision: To extend existing SSEF grant funding agreement with SCF.</p>			

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<b>FP/20/08/02</b> First published: 12 August 2020	20 Jan 2021 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)	Issue: Delivery of a new primary school on land at Comeytrove, Taunton Decision:			Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260
<b>FP/20/10/10</b> First published: 1 November 2020	20 Jan 2021 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)	Issue: Future of Devon, Somerset and Torbay Joint Trading Standards Service Decision:			Paul Hickson, Strategic Manager - Economy and Planning Tel: 07977 400838
<b>FP/20/05/12</b> First published: 21 May 2020	20 Jan 2021 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)	Issue: Revenue Budget Monitoring - Month 8 Decision: To consider the report			Leah Green
<b>FP/20/10/04</b> First published: 23 October 2020	20 Jan 2021 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)	Issue: Admission Arrangements for Voluntary Controlled and Community Schools 2022/23 Decision:			Jane Seaman, Access and Admissions Manager Tel: 01823 355615
<b>FP/20/10/14</b> First published: 1 November 2020	20 Jan 2021 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)	Issue: Approval of the Somerset Waste Partnership Draft Business Plan 2021 – 2026 Decision:			Jon Doyle, Service Manager

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<b>FP/20/10/12</b> First published: 1 November 2020	20 Jan 2021 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)	Issue: Medium Term Financial Plan 2021/22 Decision:			Jason Vaughan
<b>FP/20/12/01</b> First published: 8 December 2020	20 Jan 2021 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)	Issue: Endorsement of Somerset Recovery & Growth Plan Decision: Agreement to endorse the Somerset Recovery and Growth Plan			Julie Wooler, Economic Development & Strategic Tourism Officer
<b>FP?20/12/08</b> First published: 23 December 2020	Not before 23rd Jan 2021 ECI Operations Director	Issue: Extension of Traffic Signals and Ancillary Equipment - Maintenance Contract Decision: To extend the existing Traffic Signals and Ancillary Equipment – Maintenance Contract		Part exempt	Bev Norman, Service Manager - Traffic Management, Traffic & Transport Development Tel: 01823358089
<b>FP/20/08/05</b> First published: 24 August 2020	Not before 25th Jan 2021 Cabinet Member for Economic Development, Planning and Community Infrastructure	Issue: Approval to allocate funds for the development of Chard Enterprise Centre phase 1 Decision: Decision to allocation of circa £2.8mil of capital funding from SCC capital approvals for the development of the Chard Enterprise Centre			Katriona Lovelock, Economic Development Officer Tel: 01823 359873

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<p><b>FP/20/10/02</b> First published: 1 October 2020</p>	<p>Not before 25th Jan 2021 Cabinet Member for Economic Development, Planning and Community Infrastructure, ECI Commissioning Director</p>	<p>Issue: Acceptance of ERDF grant funding &amp; signing of the grant funding agreement for the delivery of Chard Enterprise Centre Phase 2 Decision:</p>	<p>01.12.2020 Key decision Chard phase 2 Final Version</p>		
<p><b>FP/20/06/02</b> First published: 2 June 2020</p>	<p>Not before 25th Jan 2021 Cabinet Member for Adult Social Care</p>	<p>Issue: Shared Lives: Banding System Decision: Approval for the banding toolkit to be adopted for existing Shared Lives carers and to provide a period of income protection for those carers who may be financially worse off.</p>			<p>James Cawley, Strategic Manager</p>
<p><b>FP/20/12/03</b> First published: 15 December 2020</p>	<p>Not before 25th Jan 2021 Cabinet Member for Resources</p>	<p>Issue: Apprenticeship Programme Contracting Decision: Following a comprehensive procurement exercise, we will be asking to contract with Training Providers both nationally and locally in order to deliver SCC's apprenticeship programme</p>			<p>Chris Squire, HR &amp; OD Director Tel: 01823 310055</p>
<p><b>FP/20/07/02</b> First published: 30 July 2020</p>	<p>Not before 25th Jan 2021 Cabinet Member for Resources</p>	<p>Issue: Sale of land adjacent to Colliers Court, Frome Decision:</p>			<p>Charlie Field, Estates Manager, Corporate Property Tel: 01823355325</p>

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<p><b>FP/20/10/07</b> First published: 23 October 2020</p>	<p>Not before 25th Jan 2021 Cabinet Member for Resources</p>	<p>Issue: Disposal of 6 County Farm Sites Decision: That the Cabinet Member for Resources authorises the sale parts of the following: Stowey Rocks Farm, Land at Curry Rivel, Land at Ash, Sandpits Farm, Canal Way, and Coldharbour Farm</p>			<p>Charlie Field, Estates Manager, Corporate Property Tel: 01823355325</p>
<p><b>FP/19/12/03</b> First published: 19 December 2019</p>	<p>Not before 25th Jan 2021 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>	<p>Issue: Acceptance of European Social Funding, under Priority Axis 2 - Skills for Growth (2.1) Decision: To accept the grant (if awarded)</p>			<p>Melanie Roberts, Service Manager - Economic Policy Tel: 01823359209</p>
<p><b>FP/20/01/04</b> First published: 23 January 2020</p>	<p>Not before 25th Jan 2021 Cabinet Member for Adult Social Care</p>	<p>Issue: Contract Amendment - Somerset Advocacy Service Decision: To extend the current contract for advocacy services for adults for up to two years from its current end date of 30th April 2020. New Government regulations / codes of practice associated with the Mental Capacity (Amendment) Act 2019 are expected in 2020 / 2021 and will determine the nature of the future service.</p>			<p>Dave Williams, Senior Commissioning Officer Tel: 01823 359103;</p>

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<b>FP/20/12/14</b> First published: 15 December 2020	Not before 25th Jan 2021 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure	Issue: SCC Kickstart Gateway Decision: Approval to sign DWP Grant agreement and administer funds of over £500k to external organisations			
<b>FP/20/12/07</b> First published: 15 December 2020	25 Jan 2021 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure	Issue: To go out to tender to re-procure E book & E audio book services. Decision: To go out to tender to re-procure E book & E audio book services for Somerset County Council Library Service on behalf of itself and partner authorities in the South West region			Alyn Jones, ECO Operations Director Tel: 01823 359003
<b>FP/20/11/04</b> First published: 1 December 2020	Not before 29th Jan 2021 Cabinet Member for Highways and Transport	Issue: Highways Term Maintenance and Vehicle Fleet Maintenance - Novation of Contracts. Decision:			Alyn Jones, ECO Operations Director Tel: 01823 359003
<b>FP/20/10/13</b> First published: 1 November 2020	8 Feb 2021 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)	Issue: Medium Term Financial Plan 2021/22 Decision:			Jason Vaughan
<b>FP/20/05/13</b> First published: 21 May 2020	10 Feb 2021 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)	Issue: Revenue Budget Monitoring - Month 9 Decision: To consider the report			Leah Green

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<p><b>FP/20/11/03</b> First published: 1 December 2020</p>	<p>10 Feb 2021 Cabinet Member for Education and Transformation</p>	<p>Issue: Creation of New Academies in Somerset Decision:</p>			<p>Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260</p>
<p><b>FP/20/12/02</b> First published: 15 December 2020</p>	<p>Not before 10th Feb 2021 Director of Children's Services</p>	<p>Issue: Approval to re-appoint a main contractor for Sky College's expansion Decision: Approval to re-appoint a main contractor for Sky College's expansion</p>			<p>Phil Curd, Service Manager: Specialist Provision and School Transport Tel: 01823 355165</p>
<p><b>FP/20/10/08</b> First published: 23 October 2020</p>	<p>Not before 15th Feb 2021 Cabinet Member for Children and Families</p>	<p>Issue: Approval to amalgamate Penrose and Elmwood special schools Decision: y closing Penrose Special School and increasing Elmwood Special School's capacity and age range prior to the relocation to Bower Lane in Bridgwater.</p>			<p>Phil Curd, Service Manager: Specialist Provision and School Transport Tel: 01823 355165</p>
<p><b>FP/21/01/01</b> First published:</p>	<p>Not before 15th Feb 2021 Director for Economic and Community Infrastructure Commissioning</p>	<p>Issue: Digital Innovation Centre - Acceptance of Getting Building Funding and Commencement of Early Enabling Works Decision: To approve, in consultation with the Director of Finance, Somerset County Council's acceptance of Getting Building Funding for the Digital Innovation Centre and to authorise the commencement of early enabling works</p>			<p>Samantha Seddon, Service Manager-Economy</p>

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<p><b>FP/21/01/02</b> First published:</p>	<p>Not before 15th Feb 2021 Director for Economic and Community Infrastructure Commissioning</p>	<p>Issue: Digital Innovation Centre - Acceptance of European Regional Development Funding Decision: To approve Somerset County Council's acceptance of European Regional Development Funding for the Digital Innovation Centre</p>			<p>Samantha Seddon, Service Manager-Economy</p>
<p><b>FP/20/11/01</b> First published: 2 November 2020</p>	<p>Not before 15th Feb 2021 Cabinet Member for Children and Families</p>	<p>Issue: Approval to expand Sky College by increasing its designation; age range and capacity Decision:</p>			<p>Phil Curd, Service Manager: Specialist Provision and School Transport Tel: 01823 355165</p>
<p><b>FP/20/05/14</b> First published: 21 May 2020</p>	<p>17 Mar 2021 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)</p>	<p>Issue: Revenue Budget Monitoring - Month 10 Decision: To consider the report</p>			<p>Sian Hedger</p>
<p><b>FP/20/09/05</b> First published: 24 September 2020</p>	<p>17 Mar 2021 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)</p>	<p>Issue: Q3 Performance Report Decision: for consideration</p>			<p>Tony Johnson, Service Manager – Business Intelligence, Children's Services Tel: 01823359222</p>

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<p><b>FP/21/01/03</b> First published:</p>	<p>29 Mar 2021 Cabinet Member for Resources</p>	<p>Issue: Minehead Library Refurbishment works approval Decision: Approval to appoint the recommended works contractor and associated legal contracts following bid evaluation and review of best value</p>			
<p><b>FP/20/12/07</b> First published: 15 December 2020</p>	<p>Not before 6th Apr 2021 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>	<p>Issue: To award contract(s) to the successful supplier(s) resulting from the outcome of the E book &amp; E audio book tender(s) Decision: To award contracts to E book &amp; E audio book supplier(s) for Somerset County Council Library Service on behalf of itself and partner authorities in the South West region</p>			<p>Scrutiny Work Programmes</p>